

**OFFICER DELEGATION SCHEME  
RECORD OF DECISION**



<b>Date: 03/11/2023</b>		<b>Ref No: 978</b>
<b>Responsible Officer:</b> Nicky Parker – Director of Culture		
<b>Title/Subject matter:</b> Bury Indoor Market Support Fund		
<b>Compliance:</b> Health and safety		
(i) Is the decision within an Approved Budget?	No will need to be charged to code: cost centre MMB0000, project code MMB7000	
(ii) Is the decision in conflict with the council's policies, strategies or relevant service plans?	No	
(iii) Does the decision amend existing or raise new policy issues?	No	
(iv) Is the decision a key decision (below £100,000, outside the MO definitions)	No	
Is publication still required? (See guidance)	Yes	

**Summary:**

Following the discovery of RAAC at Bury Market, the indoor Market Hall has closed for health and safety reasons until further building surveys and building works are progressed.

49 Traders will need to be relocated until the building work is completed.

An emergency hardship grant was launch on 30/10/23 and there has been a good take up.

To support traders further, it is proposed that a discretionary fund called Bury Indoor Market Support Fund is established to support with the following:

- Cosmetic Improvements
- Painting (labour for a trade person and paint) Traders can do their own painting and recover the costs of paint and associated equipment.
- Temporary signage.
- Fit out for example - shelving and racks.
- Temporary storage.
- Contribution to heating bills and lighting.
- Costs of relocation for heavy items for example fridges, heavy duty kitchen equipment


The Council reserve the right to consider other costs at their discretion. All incurred expenditure must relate to the cost of relocation.


Traders can apply for reimbursement of costs up to the value of £3000. Costs must be incurred to relocate to a temporary trading space within the vicinity of the Market Hall as agreed with Bury Markets Team.

Applications will be via the Council Website, a decision-making process has been agreed and Donna Ball will be the authorising officer.

If all 49 traders take up the offer of the Fund the cost will be £147k. It will be funded from General Fund Reserves.

**Decision:** To agree to the establishment of a discretionary hardship fund known as the Bury Indoor Market Support Fund at a maximum cost of £147k

Decision made by:	Signature:	Date:
Executive Director of Operations		03/11/23

Deputy S151 Officer	Clare Williams Via email 03/11/23	03/11/23
<b>Members Consulted (if applicable) [see note 1 below]</b>		
Cabinet Member		03/11/23
Opposition Spokesperson		

### Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.